

Business and Professional Affiliations/Activities

Name of Group	Position & Date of Service	Responsibilities
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III. Education

Begin with last high school attended and then any college/university or postgraduate work.

Name/Location of School	From/To	Major	Diploma/Degree
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IV. Community, Civic, and Social Accomplishments, Activities (if applicable).

Clubs, Committees, Volunteer Work, and Other Services

Organization	Position and Date of Service	Responsibilities
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V. Brief Essay Questions

Please answer each of the following questions in separate paragraphs on another sheet(s). **In your answers, try to use examples from outside of your job/place of employment.**

- 1) Why are you interested in the welfare of Portsmouth, and why do you want to participate in the Vann H. Lefcoe Leadership Development Course?
- 2) If accepted, explain how you intend to use your time and energies to benefit the citizens of Portsmouth.
- 3) Describe a situation, in Portsmouth or elsewhere, when you have tried to make an impact. Give relevant details on why your efforts did or did not succeed and what you gained from this experience.

VI. Recommendation

A letter of reference from a non-relative may be supplied, but is not mandatory.

I understand the purpose of the Vann H. Lefcoe Leadership Development Course is to identify and train potential future leaders for the Portsmouth community. Upon completion of this course, it is my intention to volunteer my time, energy and talents to a worthy community cause or Commission in the city of Portsmouth.

Signature:

Date:

If you have questions, please call (757) 397-8473.

Your application must arrive before **5:00 PM on November 1, 2022.**

Mail to: **The Vann H. Lefcoe Leadership Development Program**

739 High Street

Portsmouth, VA 23704

Or email to Michelle Wren: **michelle@portsmouthpartnership.org**

The Trustees will notify applicants of their selection in late November. Upon acceptance to the class, a **\$400.00** registration fee is due.